

WESTERN SIERRA CHARTER SCHOOLS  
BOARD MEETING MINUTES  
SEPTEMBER 6, 2017  
2:00 PM

- I. CALL TO ORDER: Executive Director, Michael Cox called the meeting to order  
Date: September 6, 2017  
Time: 2:07 pm
  
- II. ROLL CALL: Present: Monika Moulin, Bruce Boe, Laura Dooley, Marietta Wilkinson, Darin Soukup. (This is all current board members.)  
-Time was allowed for personal introductions  
Absent: None  
Others: Eric Hagen, Mindy Klang, Jody Jeffers, Mike Cox, Michele Williams, Margaret DenHartog, Brian Fulce, Dallace Leota
  
- III. APPROVAL OF THE MINUTES FROM 6/14/17 MEETING  
Copy provided, reviewed  
Board approval of the minutes from the 6/14/17 meeting  
Motion: Darin Soukop  
Second: Marietta Wilkinson  
Vote: Unanimous
  
- IV. HEARING OF PERSONS WISHING TO ADDRESS THE BOARD:  
none
  
- V. INTRODUCTION AND ACTION TO APPROVE NEW WSCS BOARD MEMBERS (MARGARET DENHARTOG, BRIAN FULCE, DALLACE LEOTA)  
Motion: Darin Soukop  
Second: Laura Dooley  
Vote: Unanimous
  
- VI. SELECTION OF BOARD OFFICERS (CHAIR, SECRETARY, TREASURER)  
Mike Cox recommended: Darin Soukop serve as chair, Laura Dooley as secretary, and Marietta Wilkinson as Treasurer  
Motion : Brian Fulce  
Second: Dallace Leota  
Vote by Roll Call: Unanimous - Leota, Dooley, Boe, Fulce, Wilkenson, DenHartog, Soukup
  
- VII. APPROVAL OF WARRANTS (6/8/17-8/28/17)  
There were two sets of warrants to review and approve. One set was 6/8/17-6/30/17 and the other set was 7/1/17-8/28/17.  
Copies provided, reviewed
  - a. Board approval of warrants (6/8/17-6/30/17)

Motion: Marietta Wilkinson  
Second: Laura Dooley  
Vote: Unanimous

b. Board approval of warrants (7/1/17-8/28/17)

Motion: Marietta Wilkinson  
Second: Laura Dooley  
Vote: Unanimous

VIII. REPORTS AND UPDATES:

a. Oakhurst Principal Update:

Mindy Klang shared updates on the Oakhurst resource center for both high school and elementary (see attached)

b. Fresno Principal Update:

Eric Hagen shared updates on the Fresno resource center for both high school and elementary (see attached)

c. WSCS Chief Business Officer

i) Jody Jeffers provided a budget update for both Mountain Home and Glacier

ii) Jody Jeffers presented 2016/17 Unaudited Actuals for Mountain Home and Glacier

iii) Review of Allocation Policy for 2017-2018.

Board took official action to accept these financial reports as given.

Motion: Margaret DenHartog

Second: Brian Fulce

Vote: Unanimous

d. WSCS Executive Director Update

Mike Cox talked about how new construction went smoothly during the summer. He also said the project was ongoing and more needs to be done to complete the project.

Darin Soukop requested that a future agenda item be added to discuss the cost and timeline to complete the detail work on new remodel.

IX. NEW BUSINESS

a) C & A Regarding approval of hiring new staff

(Julie Davis, Gabby Franck, Sandra Hammond, Amber Phillips, Jennifer Her, Brooke Llanos, Ranita Brazell, Machel Arrington)

Action to approve hiring new staff

Motion: Marietta Wilkinson

Second: Laura Dooley

Vote: Unanimous

b) C & A Approval of Increased Remodel Cost

Action taken to approve Increased Remodel Cost

Motion: Brian Fulce

Second: Dallace Leota

Vote: Unanimous

- c) C & A Approval of Revised Resolution for Inter-fund Transfers  
Resolution was read into the record  
Action taken to approve Revised Resolution for Inter-fund Transfers  
Motion: Laura Dooley  
Second: Margaret DenHartog  
Roll Call Vote Unanimous: Leota, Dooley, Boe, Fulce, Wilkenson, DenHartog, Soukup
- d) C & A Approval of Highland's Energy Contract Addendum  
Action was taken to approve Highland's Energy Contract Addendum  
Motion: Dallace Leota  
Second: Marietta Wilkinson  
Vote: Unanimous
- e) Random Drawing of Prospective Students for Mountain Home School Charter and  
Glacier High School Charter  
This Agenda Item removed from Agenda as there was no longer a need for the random  
drawing.
- f) Schedule Board meetings for 2017-2018 School Year  
10/11/2017 (tentative), 11/14/2017, 1/17/2018, 3/21/2018, 5/23/2018, 6/13/2018  
Dallace Leota will be out of the country for the 10/11/2017 meeting if it occurs

X. OLD BUSINESS: None

XI. NEXT MEETING: October 11, 2017 at 2:00 pm

XII. ADJOURNMENT: 4:35 pm

#### CERTIFICATE OF SECRETARY

I certify that I am the duly elected Secretary of the Western Sierra Charter Schools, a California nonprofit public benefits corporation; that these minutes of the meeting of the Board of Directors held on September 6, 2017.

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Laura Dooley, Secretary

