

WESTERN SIERRA CHARTER SCHOOLS
BOARD MEETING MINUTES
May 23, 2018
2:00 PM

- I. CALL TO ORDER: Darin Soukup called the meeting to order
Date: May 23, 2018
Time: 2:14 pm

- II. ROLL CALL: Present: Bruce Boe, Monika Moulin, Darin Soukop, Laura Dooley, Marietta Wilkinson, Margaret DenHartog, Brian Fulce
Absent: Dallace Leota
Others: Mindy Klang, Jody Jeffers, Mike Cox, Michele Williams

- III. APPROVAL OF THE MINUTES FROM 3/21/18 MEETING
Copy provided, reviewed
Board approval of the minutes from the 3/21/18 meeting
Motion: Brian Fulce
Second: Laura Dooley
Vote: Unanimous
It was noted that Mike misstated in the March meeting that we would hire the tech position to begin at the beginning of the 2018/19 school year. Recognizing this misstatement after the meeting, Mike contacted Darin to affirm that we could go ahead with our purpose of hiring the tech position to begin immediately in the 2017/18 school year. Darin affirmed that intention. Therefore, administration hired and started Phil Blas on April 23, 2018.

- IV. HEARING OF PERSONS WISHING TO ADDRESS THE BOARD:
None

- V. APPROVAL OF WARRANTS (3/8/18 – 5/15/18)
Copies provided, reviewed
 - a. Board approval of warrants (3/8/18 – 5/15/18)
Motion: Marietta Wilkinson
Second: Margaret DenHartog
Vote: Unanimous

- VI. REPORTS AND UPDATES:
 - a. Oakhurst Principal Update:
Mindy Klang shared updates on the Oakhurst resource center for both high school and elementary. (see attached)

 - b. Fresno Principal Update:
Eric Hagen was unable to attend the meeting. No update was given

 - c. Yosemite Unified Update-Monika Moulin
Monika reported that the superintendent has resigned and the interim superintendent through Madera County has had a positive impact on Yosemite Unified. There is a 5 year plan in place. The number of employees that were

impacted by layoffs has been reduced by 50 percent of the original number. A new music director and a new football coach have been hired.

d. WSCS Chief Business Officer Current Budget Update- Jody Jeffers

Jody updated the board regarding the current budget. He reviewed both financial reports for Western Sierra Charter Schools and also Mountain Home School and Glacier High School separately.

(see attached)

e. WSCS Executive Director Update-Mike Cox

i). Farewell and thanks to Gabby Franck, Susan Nobles and Mindy Dixon

ii) Update on new Charter progress and timeline

Progress is being made on the new charter document. It will be ready to be presented to the board at a mid August 2018 meeting. We will vote for board approval in late August 2018 and present to Golden Valley Unified School District in September 2018.

iii) (2018-2019 is a WASC visitation year. The WASC focus group has met 5 times and a document is being drafted.

iv) Mike Cox will meet with the superintendent at Yosemite Unified to discuss whether our students will be able to take classes and participate in sports in the future.

v) Update on new Charter facility search

Mike informed the board that we are still looking for a location for the new Charter along Avenue 10 near Valley Children's Hospital in Madera. This may or may not be completed before the charter is approved.

vi) Update on current facility projects in Oakhurst

Mike shared with the board the plans for a dual use out building that would serve as both storage for materials and shop for the maintenance.

vii) Seeking to add a Guidance Counselor to WSCS staff

Mike proposed that Glacier High School needs a full time employee to help high school students organize and implement a plan for their time in high school and their future plans regarding college. This person would also help our transitioning 8th graders when enrolling in Glacier High School.

VII. NEW BUSINESS

a) C & A Regarding: Maintenance and Storage Building Project

Mike Cox proposed building a new maintenance and storage building. It would utilized as 2/3 shop and 1/3 storage shed. The garage could then be used for class space, specifically, but not limited to ROV. He would like this to be completed this summer. The cost would be between \$45,000 and \$55,000. See attached for more details.

Motion: Laura Dooley

Second: Brian Fulce

Vote: Unanimous

- b) LCAP 2018-2019 Public Hearing
Mindy Klang summarized the LCAP for Mountain Home Charter and Glacier High School Charter. Student performance data and parent and student survey results will be added to the LCAP. See attached

- c) Presentation of Preliminary 2018-2019 Budget-Jody Jeffers
Jody Jeffers presented the preliminary budget for 2018-2019. Mountain Home Charter School's funding determination is 2018-2019 and Glacier High Charter School's is 2019-2020. Approval of the budget will take place at the June 13, 2018 meeting. See attached for preliminary budget details.

- d) C & A Regarding: Hiring Four MHS Teachers, One GHS Teacher and One Tech/CTE
 - i) MHS Teachers: Nancy Elliot and Diane Vaccaro were hired for the Fresno Site. Karen Fruth and Dawniele Oliphant were hired for the Oakhurst site.
Motion: Marietta Wilkinson
Second: Laura Dooley
Vote: Unanimous

 - ii) GHS Teacher: Denise Alvarez was hired to teach math at the Oakhurst site.
Motion: Margaret DenHartog
Second: Brian Fulce
Vote: Unanimous

 - iii) Tech/CTE: Phil Blas was hired to work between both the Fresno and the Oakhurst sites
Motion: Brian Fulce
Second: Marietta Wilkinson
Vote: The motion passed with 5 votes in favor and 1 abstention

- e) C & A Regarding: Presentation of 2018-2019 Staffing Budget and Contracts

VIII. Closed session

- a) C & A Regarding: Approval of 2018-2019 Staffing Budgets and Contracts
The board met in closed session to discuss the staffing budgets and contracts. In moving to closed session "interested" members removed themselves. This included Bruce Boe, Margaret DenHartog as well as Michael Cox, Jody Jeffers, Mindy Klang and Michele Williams.
(See item IX Open Session for Board approval results)

IX. Open session

- a) Board Chairman Report Out Board Action on 2018-2019 Staffing Budget and Contracts
Darin Soukup reported that the board members that were present in the closed session (Darin Soukup, Laura Dooley, Marietta Wilkinson and Brian Fulce) approved of the

staffing budget and contracts with the exception of the Guidance Counselor position, which would be discussed further.

After further discussion, the position of Guidance Counselor was approved.

Motion: Marietta Wilkinson

Second: Laura Dooley

Vote: The motion passed with 5 votes in favor and 1 abstention

- b) Signing Conflict of Interest Disclosure: Form 700
All the board members were asked to sign a Conflict of Interest Disclosure, Form 700. These were signed and returned to Mike Cox.

- X. Old Business :
 - a) Collecting WSCS Board Member Bios/Resumes
Mike Cox requested board member bios. The board will send them via email to him.

- XI. NEXT MEETING: Wednesday, June 13, 2018 at 2:00 pm

- XII. ADJOURNMENT: 5:25 pm

CERTIFICATE OF SECRETARY

I certify that I am the duly elected Secretary of the Western Sierra Charter Schools, a California nonprofit public benefits corporation; that these minutes are of the meeting of the Board of Directors held on May 23, 2018.

Laura Dooley, Secretary