

WESTERN SIERRA CHARTER SCHOOLS  
BOARD MEETING MINUTES  
March 21, 2018  
2:00 PM

- I. CALL TO ORDER: Darin Soukup called the meeting to order  
Date: March 21, 2018  
Time: 2:05 pm
  
- II. ROLL CALL: Present: Bruce Boe, Darin Soukup, Laura Dooley, Marietta Wilkinson, Dallace Leota, Margaret DenHartog, Brian Fulce  
Absent: Monika Moulin  
Others: Eric Hagen, Mindy Klang, Jody Jeffers, Mike Cox, Regina Carr, Michele Williams
  
- III. APPROVAL OF THE MINUTES FROM 1/17/18 MEETING  
Copy provided, reviewed  
Board approval of the minutes from the 1/17/18 meeting  
Motion: Marietta Wilkinson  
Second: Laura Dooley  
Vote: Unanimous
  
- IV. HEARING OF PERSONS WISHING TO ADDRESS THE BOARD:  
Regina Carr, the principal of Yosemite High School, gave an overview of the situation at Yosemite Unified School District. She said that no programs are going to be cut for next year. She spoke hoping to bridge the gap with Western Sierra Charter School so that our students can participate in band and possibly sports.
  
- V. APPROVAL OF WARRANTS (1/10/18 – 3/7/18)  
Copies provided, reviewed
  - a. Board approval of warrants (1/10/18 – 3/7/18)  
Motion: Brian Fulce  
Second: Margaret DenHartog  
Vote: Unanimous
  
- VI. Presentation of WSCS 2016 Tax Return Form 990- BCF & Z Staff  
Scott Faeth called in from Borchardt, Corona, Faeth & Zakarian and gave an overview of the WSCS 2016 Tax Return Form 990. (see attached)
  
- VII. REPORTS AND UPDATES:
  - a. Glacier Student Update  
We did not have a Glacier Student update at this board meeting.
  
  - b. Oakhurst Principal Update:  
Mindy Klang shared updates on the Oakhurst resource center for both high school and elementary. (see attached)
  
  - c. Fresno Principal Update:

Eric Hagen shared updates on the Fresno resource center for both high school and elementary. (see attached)

-Eric also told us that \$1000.00 was donated to the Fresno site to beautify their grounds. The same family also hired a landscape designer. Plants were purchased and will be planted on 3/23/2018 during a planting day.

-Online registration is now available for Western Sierra Charter Schools.

d. Yosemite Unified Update-Monika Moulin

Monika Moulin was absent from the board meeting. Regina Carr gave a brief update. 13 staff will retire, resign or be pink slipped at the end of this school year. There is an interim superintendent in place. Regina reiterated her desire to work with Glacier High School to come to an agreement so our students can participate in programs at Yosemite High School

e. WSCS Chief Business Officer Update and Second Interim Overview- Jody Jeffers

-Jody updated the board by reviewing the Interim Report for 2017-2018 as of 1/31/2018. He also reviewed both financial reports for Western Sierra Charter Schools and also Mountain Home School and Glacier High School separately. (see attached)

f. WSCS Executive Director Update-Mike Cox

i) Mike explained the need for an online platform for instructional delivery and the desire to make some classes available to students at both sites. Darin Soukop will inquire about the possibility of using Canvas. Marietta has a cousin who teaches online classes at the university level and she will inquire as to what platform he uses. Dallace Leota also has contacts in Silicon Valley and will research other options.

ii) We have a tech position open and interviews will begin soon for the position with a start date of July 1, 2018.

iii) At the May 23, 2018 board meeting we will have a charter draft to review. The charter draft will be voted on for approval at the June 13, 2018 board meeting.

iiii) Mike and Jody met with Fresno Unified regarding our new charter. Mike believes the relationship would be difficult and it would not be an easy path. They also met with Andy Alvarado from Golden Valley School District in Madera County. They are planning on presenting Andy Alvarado with a charter document by September 2018 if it approved by the board to be effective beginning the 2019-2020 school year.

Dallace Leota will talk to a commercial broker he knows to see if he has information on acquiring building space for the new charter.

VIII. NEW BUSINESS

a) C & A Regarding: 2017 Tax Return Form 990

Action taken to approve Tax Return with the changes to spelling errors on page Schedule E, Part 1, Number 3.

Motion: Margaret DenHartog

Second: Brian Fulce

Vote: Unanimous

b) C & A Regarding: Three New Proposed Policies

- i) Board Approval of Math Placement Policy (see attached)  
Motion: Bruce Boe  
Second: Brian Fulce  
Vote: Unanimous
- ii) Board Approval of Staff and Student Interaction Policy (see attached)  
Motion: Laura Dooley  
Second: Marietta Wilkinson  
Vote: Unanimous
- iii) Board Approval of Electronic Communications Policy (see attached)  
Motion: Margaret DenHartog  
Second: Laura Dooley  
Vote: Unanimous

c) C & A Regarding Clarification to Resolution for Establishment of Four New Board

Designated Reserve Funds

The county office wanted to clarify whether the budget codes are committed or assigned funds. "Assigned" is the accurate term.

Action taken Regarding Clarification to Resolution for Establishment of Four New Board Designated Reserve Funds

- Motion: Brian Fulce
- Second: Marietta Wilkinson
- Vote by Roll Call: Unanimous-Boe, Soukop, Dooley, Wilkinson, Leota, DenHartog and Fulce

d) C & A Regarding: Audit Contract for 2018/2019 (per policy this is an item over \$10,000 limit)

- Board approval of Audit Contract
- Motion: Marietta Wilkinson
- Second: Bruce Boe
- Vote: Unanimous

e) C & A Regarding: Staff Stipends for Extra Work (see attached)

- Board Approval of Staff Stipends for Extra Work
- Motion: Dallace Leota
- Second: Brian Fulce
- Vote: Unanimous

IX. OLD BUSINESS: None

X. NEXT MEETING: Wednesday, May 23<sup>rd</sup>, 2018 at 2:00 pm

XI. ADJOURNMENT: 4:50 pm

CERTIFICATE OF SECRETARY

I certify that I am the duly elected Secretary of the Western Sierra Charter Schools, a California nonprofit public benefits corporation; that these minutes are of the meeting of the Board of Directors held on March 21, 2018.

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Laura Dooley, Secretary